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MARAC COMES TO ALBANY, MAY 4 – 6

The Capital District is preparing itself for an exciting weekend, May 4-6: MARAC and LOAC are coming to Albany. Be sure to get on the bandwagon or, more appropriately, your bicycle (more about this in a moment). The Program Committee has planned a program which will interest all attendees of the Spring meeting.

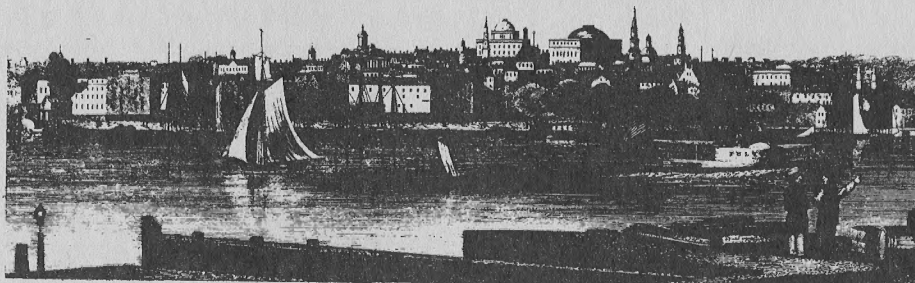
Thursday will be devoted to workshops (four) and meetings of various MARAC committees. The meeting sessions begin Friday and include a variety of topics from electronic records to using consultants successfully, with a plenary session highlighted by a

talk by Assemblyman William B. Hoyt on *Archives, Politics and the Public*. Friday evening will be enjoyed by all who attend the reception at the Albany Center Gallery in a rehabilitated building in downtown Albany. Saturday morning sessions will be prefaced by our annual breakfast meeting with its usual quiet discussions.

An additional treat for MARAC/LOAC bicycling fans was announced in the past month. Donald Trump has planned a 900 mile bicycle "Tour de Trump" with at least 100 competitors and the "Tour" begins in Albany May 6. There will, of course, be bicycling

and assorted events associated with the race. Mr. Trump did not plan this entertainment exclusively for MARAC/LOAC, but it will be here for all to enjoy.

The conference hotel is the Albany Hilton, Ten Eyck Plaza, State and Lodge Streets, Albany, New York 12207; phone (518) 462-6611 for reservations. Questions or other inquiries about the meeting should be directed to James Corsaro, New York State Library, Empire State Plaza, Albany, New York 12230 or (518) 474-5963.



J. W. Bacher del.

S.E. VIEW OF ALBANY, FROM GREENBUSH FERRY.

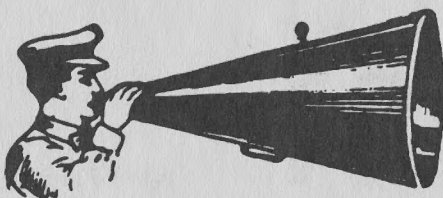
Sherman & Smith, ac. N.Y.

The City and State Halls, each surmounted with a dome, are seen towering above the other buildings on the hill on which Albany is mostly built. The entrance of the Erie Canal is seen on the right; the South or Greenbush Ferry Landing, on the left.

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NEWS NOTES



JOE HILL'S REMAINS

The spirit of Joe Hill, the legendary labor activist and songwriter who was executed by a Utah firing squad in 1915, visited the nation's capital the week before Thanksgiving, 1988. The occasion was the unexpected reappearance, after some forty years spent stuffed in a drawer at the National Archives, of the last traces of Hill's earthly remains. In a simple ceremony, custody of Hill's ashes was formally transferred to the Industrial Workers of the World, which is the militant workers' organization that Hill belonged to, and to whose "Little Red Song Book" he contributed countless bitter parodies.

Hill's will was inscribed on the backs of packets containing some of his ashes which were sent to sympathizers all over the world. On the front of each packet was a photo of Hill, captioned "Joe Hill, Murdered by the Capitalist Class, November 19, 1915. Industrial Workers of the World. We Never Forget."

Two years after Joe's death, one of these packets was mailed from the I.W.W.'s headquarters, in Chicago, to Charles Gepford, a Wobbly there, apparently to keep it from being confiscated during a Justice Department raid, but the packet was intercepted by the Post Office, and the Bureau of Investigation in Washington was

alerted. The Espionage Act had been passed earlier that year, so postmasters all over the country were sending in materials — periodicals, postcards, letters — that they thought were subversive.

In 1944, the Post Office records relating to the Espionage Act were taken over by the National Archives. In the spring of 1986, the Archives mentioned the ashes in a published list of some of the more unusual artifacts in its possession, the Potomac Labor

History Society took note and alerted members of the United Auto Workers, and before long the information was printed in the U.A.W.'s magazine, *Solidarity*. Soon afterward, the I.W.W. got in touch with the Archives about recovering the ashes, and, following a legal ruling that the ashes were not in fact a federal record, arrangements were made for their release. The packet itself, on the other hand, remains at the Archives.

□

Senator John Glenn
Senator William V. Roth, Delaware
Senator John Heinz, Pennsylvania
Senator Paul S. Trible, Virginia

Dear Senators:

On behalf of the Mid-Atlantic Regional Archives Conference (MARAC), an organization of over eight-hundred archivists and curators working in the Mid-Atlantic region and including members from the state of _____, I would urge the Committee on Governmental Affairs to schedule hearings on reintroduced bill, S.J. Res. 57, "Joint Resolution to Establish a National Policy on Permanent Papers." The archival profession was very pleased to hear that Senator Pell reintroduced the resolution on February 8, 1989 and firmly believes that the resolution merits reintroduction; the hearings would serve important educational and publicity purposes.

Senator Pell is promoting a common sense, no-cost solution to a critical problem faced by all archival repositories, the loss of a significant amount of our intellectual and historical heritage due to acidic paper. Our colleagues in the library profession have been active for years in promoting the use of alkaline paper in the publishing of books and journals. This resolution will recommend (not require) the use of such paper in all publications and archival records of permanent and enduring value. [Note that within this past year almost 50% of all fine and publishing papers produced by U.S. paper manufacturers is now alkaline paper and that it is priced competitively.]

Please join with Senator Pell and members of the archival community in this preservation effort.

Yours Sincerely,

Karen Paul, Chair
Mid-Atlantic Regional Archives Conference

cc: Senator Pell, Chair/Joint Committee on the Library

IMPROVED ACCESS AND HISTORY OFFICE APPROVED BY HOUSE

The rules of the U.S. House of Representatives of the 101st Congress include some changes that are important to archivists and congressional scholars. When each Congress convenes, it adopts the rules under which it will operate for the following two years. The general practice is to adopt the rules of the previous Congress with any necessary or desirable amendments.

One amendment adopted by the House on January 3 establishes a general rule to make records of the House and its committees available after 30 years. This is a change from the 50 year rule which had governed access since 1953. The 50 year rule is, however, retained for records of closed sessions, personnel records, and investigative files relating to an individual. The new

rules also authorize a committee to establish shorter or longer limits for its own records or portions of those records.

Any records that have been previously published or otherwise made available in accordance with law or rule of the House shall be made available immediately.

The Clerk of the House, who is charged with the responsibility for the records of the House, may (as before) withhold a record if he determines that such availability would be detrimental to the public interest or inconsistent with the rights and privileges of the House.

The records of the House of Representatives housed at the National Archives remain the permanent property of the House and subject to its rules.

For those who have followed this access issue through the Rules Committee hearings of the 99th and 100th Congresses, the new rules incorporate the text of House Resolution 419 as reported by the Committee on Rules on a bipartisan basis late in the 100th Congress. A full description may be found in the Congressional Record of January 3, 1989 under the discussion of House Resolution (H.Res.) 5.

Another amendment of the rules of the House established a permanent office of the Historian in the House of Representatives. The intent of this change is to make the present Office for the Bicentennial of the House permanent and to change the name of the office. The office will continued to function as a professional, nonpartisan office to operate under the direction of the Speaker.

Cynthia Pease Miller

Dear Colleague:

In mid December, State Librarian Ella Gaines Yates accepted a report from the Virginia Department of Personnel and Training that recommended a one-grade salary increase for certain paraprofessional and professional librarian positions at the Virginia State Library and Archives. Equivalent positions for historians and archivists will remain at their current pay grades. This decision abolishes more than thirty years of salary parity for archivists, historians and librarians at the Virginia State Library and Archives and sets a precedent that may affect us all.

Our knowledge and creativity are essential elements of our jobs as archivists and are crucial to the preservation of those materials that make Virginia unique. We provide an invaluable service by arranging, cataloguing, and referencing the documents of Virginia. As keepers of the documentary history of Virginia and its institutions, we have an important trust placed upon us.

Governor Gerald L. Baliles has urged the Virginia State Library and Archives to live "up to the national reputation that its archives entitle it to claim...Virginia's rich historical traditions should assure us national prestige and reputation...We don't have it!" (*Richmond Times-Dispatch*, May 12, 1986, B-3).

We concur with Governor Baliles in these sentiments and urge all of our fellow professionals to contact him or Secretary Donald J. Finley to set about restoring the archival and historian professions to their rightful positions. Reestablishing salary parity with librarians is a first step on this campaign to national prominence.

Sincerely yours,

Gregg D. Kimball

Virginia State Representative
for the Mid-Atlantic Regional Archives Conference (MARAC)

cc: Dr. Donald J. Finley, Secretary of Education
Governor Gerald L. Baliles

MAP GROUP FORMING

In September of 1988, a small group of map librarians and interested individuals met at the annual conference of the Middle Atlantic States Division of the American Association of Geographers (AAG) in Reading, Pennsylvania. The purpose of our gathering was to find out if there was any interest in forming a map and geography special interest group to be loosely affiliated with the Mid-Atlantic AAG.

The annual meeting for 1989 will be held at SUNY Binghamton (October 18-21). Possible topics could include: outreach and public relations, budgeting, cataloging (on and off line), student and/or patron access, depository matters, preservation and maintenance, equipment, local historical maps and collections, census maps, exhibits, exchange policies, and reproduction policies. In addition to a formal program, there would be an opportunity to meet with colleagues from the Mid-Atlantic region on an informal basis.

Anyone interested in becoming involved with this group or in attending the October meeting is encouraged to contact Rich Boardman, Free Library of Philadelphia, Logan Square, Philadelphia, PA 19103. ☐

FRIENDS OF ARCHIVES

For a forthcoming article in *The Colorado Archivist*, the editor would like copies of any Friends of the Archives or Friends of the Library or Museum brochures, annual reports, or other items published by such groups. Please send to Sue Schulze, Michener Library-Archives, University of Northern Colorado, Greeley, Colorado 80639.

CALL FOR SUBMISSIONS: THE ARLINE CUSTER MEMORIAL AWARD: GUIDELINES FOR SUBMISSION

This award honors the memory of Arline Custer, MARAC member and editor of the National Union Catalog of Manuscript Collections, who died in 1975. The award is presented annually at the MARAC Fall meeting and honors publishing achievement by an individual, individuals, or an institution in the states from which the MARAC region is comprised. MARAC membership is not a prerequisite for consideration.

Because of an increasing number of submissions that were not articles and monographs, the Custer Committee, in consultation with the MARAC Steering Committee, decided it was necessary to establish clearer and more explicit guidelines regarding the submissions that the Committee is willing to consider. Articles and monographs are still welcome, but we have determined that it would also be appropriate to consider handbooks, reports, manuals, guidebooks, and other publications that address archival issues. At its winter meeting, the MARAC Steering Committee authorized the funding of a second \$100 prize to be awarded for handbooks, reports, manuals, and guidebooks. Archival finding aids, however, will not be considered and should be sent to the Finding Aids Award Committee. The Custer Committee is particularly interested in receiving for consideration published writings that appeal not only to the archival community, but to the general public as well.

There are now two categories for submissions: 1) articles and monographs; and 2) handbooks, reports, manuals, and guidebooks. Multiple submissions in either or both categories, by individual(s) or an institution are welcome. The publication must have appeared between July 1, 1988 and June 30, 1989. Please submit one copy of the publication to James Corsaro, Chair, Arline Custer Committee, NY State Library, Cultural Education Center, Albany, NY 12230 prior to June 30, 1989.

ACCESS TO PRIVATELY HELD MANUSCRIPTS

Access to privately-held manuscripts will soon be available thanks to an agreement between Arizona State University Libraries and the Manuscript Society, an international association of manuscript collectors and others interested in manuscript materials.

Under this agreement, the Department of Archives and Manuscripts, University Libraries will establish a database of manuscripts held by personal collectors. The Manuscript Society Information Exchange Database will provide information concerning many previously unknown or unavailable primary source materials.

For a fee, researchers will be able to search the database for materials relating to their interests. When such material is discovered, representatives of the Manuscript Society will provide information concerning access to those documents. Under the agreement ASU will receive photoduplications of many of the items which may be available for examination after a search has been initiated.

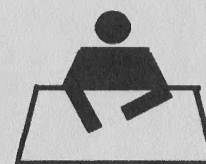
In order to provide the "critical mass" necessary for significant searching capability, the Manuscript Society Information Exchange Database will become operational when 5,000 items have been entered.

For additional information, please contact Edward C. Oetting, Head, Department of Archives and Manuscripts, Hayden Library, Arizona State University, Tempe, Arizona 85287-1006, or phone (602)965-3145.

ONLINE ACCESS TO PUBLIC RECORDS

According to an article in *Information Today* (Oct. 1988), a company called Information America is now providing its subscribers with online access to public records in seven states. Based in Atlanta, GA, the company enables legal researchers to search certain online systems used by state administrative offices or state and local courts in California, Delaware, Georgia, Illinois, Nevada, Pennsylvania, and Texas. The company has concentrated on providing corporate information from Secretary of States' offices and from court systems, including bankruptcy court records in some localities. Such information is already available to the public, but access may be slow and complicated. I.A. offers a menu-driven system that allows quick access to Los Angeles municipal court files as well as the records of the Delaware Secretary of State. Access to I.A. may be direct or through the WESTLAW legal research service.

When the information has been located, a researcher may then use the system to order copies of relevant documents. For example, if a Certificate of Good Standing is needed from the Texas Secretary of State's Office, an electronic mail request goes to the Atlanta office, which may relay it to a document delivery service in the state capital, who can deliver it in a relatively short time to the subscriber.



BIG LOSS AT IRS

The Internal Revenue Service loses about 2 million tax returns or related documents from its files each year, according to an in-house study.

The agency usually discovers the loss when its employees, seeking to conduct an audit, make requests for the returns or documents.

The study does not estimate how much tax revenue is lost each year because of misplaced original tax documents.

The study grew out of the agency's increasing frustration over untimely handling of tax documents, the report said. It charts a path strewn with misplaced files, unnumbered tax returns, poor storage facilities, high staff turnover, costly delays and unnecessary duplications.

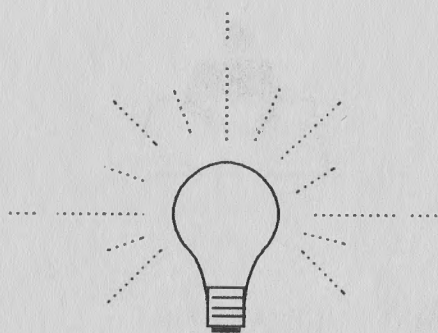
Staff turnover remains one of the IRS' biggest problems, according to the report. More than 50 percent of the file clerks have less than 12 months of experience in their present positions, and 36 percent of their managers have been in their jobs less than one year.

IRS employees make 41 million requests for tax returns and tax-related documents annually, according to the study, which draws on questionnaires, interviews and a random sample of 15,000 requests for tax documents in fiscal 1987. Five hundred and six cubic feet of tax documents were physically inspected to assess their condition and accountability. Tax records are housed in 11 federal records centers.

WESTERN ARCHIVES INSTITUTE

The 1989 Western Archives Institute has been set for July 9-21 at UCLA. Jointly sponsored by the Society of California Archivists, the California State Archives, and the Graduate School of Library and Information Science at UCLA, the Western Archives Institute provides participants with a unique opportunity to learn archival practice and theory from professionals working in the field. Leading this year's faculty is Mr. Terry Eastwood from the University of British Columbia. The intensive, two-week program features a diverse curriculum, including sessions on arrangement, description, manuscripts, conservation, appraisal, photographs, automation, reference and access, records management, outreach, oral history, security, disaster planning and recovery, ethics, and the law. In addition, several practica are offered which are designed to reinforce the student's understanding of essential concepts and procedures. A highlight of the program is tours of repositories in the Los Angeles area as well as a visit to facilities at UCLA. Featured tours for 1989 include the Huntington Library and Lockheed Corporation's Archives and Records Center.

The registration fee for the Institute is \$400.00 and includes a selection of archival publications. Housing and meal plans are available at UCLA for an additional cost. Participants are encouraged to stay on campus. The 1989 application period ends April 15th. For further information and an application form, contact Laren Metzger, Administrator; Western Archives Institute; 1020 "O" Street, Room 130; Sacramento, CA 95814; (916) 445-4294.



CALL FOR PAPERS

THE FRENCH REVOLUTION OF ARCHIVES AND LIBRARIES: From Royal to National and Private to Public Institutions

A Preconference to the American Historical Association Annual Conference in San Francisco, CA, December 1989, devoted to the French Revolution with attention to library history, archives history, historical bibliography, documentation, intellectual access, document retrieval, research methods in historical investigation, and manuscript and rare book collecting. Keynote speaker: Prof. Emmanuel LeRoy Ladurie, Directeur general, Bibliotheque Nationale, Paris. Sponsor: Association for the Bibliography of History.

Proposals are requested for papers (20-30 minute duration) on topics related to the theme of this preconference. Present short abstracts and titles of proposed papers (one page maximum) to the ABH program committee c/o Dean Lawrence J. McCrank, FSU LIS Administration, FSU Library and Instructional Services, Ferris State University, Big Rapids, MI 49307, by May 15, 1989. ABH holds a one-day preconference to the annual AHA conference and often co-sponsors with AHA sessions in the formal program. ABH will attempt to publish the preconference papers in a monograph devoted to this theme.

CALENDAR

Understanding the MARC Format for Archival and Manuscripts Control

Fee: \$225 (unless otherwise noted)

Enrollment limited to 25

Instructors: Kathleen Roe, New York State Archives; Michael Fox, Minnesota Historical Society (alternate, Lofton Wilson, Harvard University).

A two-day workshop designed to provide participants with an understanding of the structure and use of the MARC format for archives and manuscripts control. It will also introduce description conventions used in conjunction with the format. The workshop does not teach computer skills, but an understanding of automated capabilities is desirable.

The remaining 1989 workshop locations are:

Boston, Massachusetts: May 25-26; sponsored by Fenway Libraries Online, to be held at the Boston Museum of Fine Arts. The fee for this workshop is \$250. For registration information, contact Nancy Allen, (617) 267-9300, ext. 386.

Springfield, Massachusetts: August 3-4; co-sponsored by the New England Archivists. Registration through SAA; see below.

Annapolis, Maryland: September 18-19; hosted by the Maryland State Archives. Registration through SAA; see below.

For additional information or to request a registration form for any of these workshops (except Boston, see above), please contact Nancy VanWieren at the SAA office, 600 So. Federal, Suite 504, Chicago, IL 60605, (312) 922-0140; or Marion Matters at 1936 Sargent Ave., St. Paul, MN 55105, (612) 698 6949.

PROVENANCE

In 1972, *GEORGIA ARCHIVE* (now *PROVENANCE*) became the first professional archival journal published by a state or regional organization. The Society of American Archivists gave the publication an award of merit in 1975. Today, *PROVENANCE*, the journal of the Society of Georgia Archivists, is published semiannually and is circulated nationally and internationally to over 300 membership units including libraries, universities, and historical societies.

The journal's primary focus is issues concerning the archival profession in the theory and practice of archival management. Articles, review essays, case studies and commentaries are solicited. Recent issues have included such topics as automation, artificial intelligence, bibliographic utilities, education and certification, professionalism, access and restrictions, intergovernmental appraisal, grant funding, implementing the SAA GAP report, local records and resources, and review essays on oral history, photograph collection management, and optical storage.

Suggested length for articles is 15-25 double-spaced pages plus notes. The University of Chicago *Manual of Style*, 13th edition, is the preferred style sheet for text and footnotes. Information for contributors is found in each issue of *PROVENANCE* or is available upon request from the editor. Interested persons should contact Sheryl B. Vogt, editor, *PROVENANCE*, Richard B. Russell Memorial Library, University of Georgia Libraries, Athens, GA 30602, (404) 542-5788.

NEWS NOTES ...

ELITE OF LITERARY WORLD SIGN PLEDGE TO PRODUCE BOOKS ON ACID-FREE PAPER

Excerpted from Mark Finston, The Star-Ledger, Newark, NJ, Wednesday, March 8, 1989

In his last public appearance as the president of the New York Public Library system, Vartan Gregorian warned of an unusual means of book censorship.

Gregorian, who will soon take over as president of Brown University, noted that censorship consists not only of banning or destroying books. Before a group of writers, publishers and agents who in the aggregate could nearly monopolize best seller lists for the next few decades, Gregorian also decried "censorship by benign neglect": Allowing books to disintegrate.

The luminaries of the book world then signed a "pledge of commitment to the preservation of the printed word." They vowed that all first printings of all their future books must be printed on acid-free paper which provides a shelf life of 300 years. John P. Baker, for 17 years the chief librarian for preservation at the New York Public Library, estimated that 2½ million of his institution's 8 million volumes are printed on acid paper.

Author Tom Wolfe observed wryly that all writers want their works to last forever. "It takes more than acid-free paper," he said. "But at least you'd like a chance."

He was joined yesterday by Robert Massie, Avery Corman, Robert Caro, Barbara Goldsmith, Patricia Taylor Bradford, Kurt Vonnegut and Jill Krementz. Dozens of other authors and poets have also voiced their support, as well as super-agent Morton Janklow, who will insist that all his 140 clients—many of the above, plus Sidney Sheldon, William Safire, Danielle Steel and Toni Morrison—have their new books printed on acid-free paper.

Many of the major publishers and a number of the smaller ones (including the Princeton University Press) have also signed the declaration. Random House president Robert Bernstein said that 97 percent of his company's releases are already on acid-free paper. Bernstein estimated the industry average at two-thirds.

Once a paper mill converts from acid to alkaline paper manufacture, the end product costs about the same. The alkaline process actually creates less peripheral pollution. But the mill must be shut down for at least four months for the conversion. Even so, about 30 mills now produce alkaline paper, the number to increase in the near future.

WORKING GROUP ON STANDARDS FOR ARCHIVAL DESCRIPTION

Update #1, February 1989

The Working Group on Standards for Archival Description, a project funded by a grant from the National Historical Publications and Records Commission and sponsored by Harvard University, held its first meeting December 3 and 4, 1988, at the University of Maryland.

Several concerned archivists initiated the project when they recognized an increasing desire in the archival community for standardized descriptive practices and a growing frustration over the absence of any systematic procedures for developing or evaluating such standards. The rapidly growing number of archival institutions which are developing internal information systems or participating in networks has only increased the intensity of interest in and need for clarification of standards-related issues.

During its December meeting, the group discussed the nature of archival description and how its processes and products might be affected, both positively and negatively, by the development, formal adoption, and widespread use of standards. It acknowledged that standards are not ends in themselves but means to improve professional practice. While standards could be pursued in many areas, some might be too expensive or cumbersome to implement or consensus among affected individuals or institutions might be impossible to achieve.

The working group also developed a list of ten criteria against which to measure the need for or desirability of formally adopting existing standards, creating new ones, or influencing their development outside the archival profession. The criteria include considerations such as cost-effectiveness, immediacy of the need or effect, and breadth of applicability.

Members of the working group are now preparing background or informational papers on several topics raised during this first meeting before the group reconvenes in June 1989. The issues addressed in these papers will include, among others, the potential for developing guidelines or conventions for archival information systems, the impact of format integration on archival uses of the MARC format, and the relationship between description standards activities in the U.S. and Canada. When the group reconvenes, it will also consider the mechanisms necessary for evaluating, developing, adopting, or promoting use of standards by archivists.

To receive further information, contact the project coordinator, Victoria Walch, 65 N. Westminister St., Iowa City, IA 52245, or call (310) 338-6650.

D.C.

Research in Space History

The Smithsonian Institution's National Air and Space Museum has embarked on a project to study the history of the U.S. space program. Named for three NASA administrators, the Glennan-Webb-Seamans Project for Research in Space History has initiated activity in research, oral history, and archival preservation.

The first archival effort of the Glennan-Webb-Seamans Project is a survey of Washington-area space resources, a project which was launched in July of 1988. The second archival activity will focus on the records of aerospace corporations. A descriptive pamphlet about the Glennan-Webb-Seamans Project is available.

Project director Martin Collins and archivist Colleen Mason welcome information about space history documentation and aerospace industry records. Direct comments or queries to them at the Smithsonian Institution, National Air and Space Museum, Room 3551, Washington, DC 20560, (202) 357-2828.

WEST VIRGINIA

Gov. Gaston Caperton recently received approval from the West Virginia Legislature to reorganize state government into seven large departments, in an attempt to streamline government operations. The State Archives, currently a division of the Department of Culture and History, is waiting to see how this reorganization will affect it. Plans call for the Department of Culture and History to be joined with the Educational Broadcasting Authority, the Library Commission and the Board of Regents (overseeing state colleges) into the Department of Education and the Arts.

STATE AND LOCAL NEWS

NEW JERSEY

Contributions of black students to Rutgers University – including protests in 1969 that called for a greater role for blacks in the State University of New Jersey – have been explored in an exhibit that opened March 1 at Alexander Library.

The display features documents, photographs, posters and leaflets from the period, and is part of "Challenge '69: Retrospect and New Visions," Rutgers' commemoration of the 20th anniversaries of both the establishment of the state's Educational Opportunity Fund and the start of the first major effort to recruit and admit significant numbers of minority students to Rutgers.

Under the EOF program, the university admits students of all ethnic backgrounds who could not afford to go to college and who lack the traditional criteria for admission.

The exhibit focuses largely on 1969 student demonstrations on the Camden, New Brunswick and Newark campuses that called for a more representative student body and greater recognition of black culture and accomplishments.

The exhibit will also highlight prominent blacks who had an impact on Rutgers prior to the 1960s. These include James Dickson Carr, Rutgers' first black graduate, who was a member of the Class of 1892. The Carr Scholarship Program, a four-year merit scholarship for talented black and Puerto Rican students, was instituted in his memory in 1985.

The legendary Paul Robeson, a member of Rutgers' Class of 1919 and an activist, actor, singer and one of the university's most accomplished alumni, will be remembered in the exhibit.

Dr. John Howard Morrow, who served as the first American ambassador to the Republic of Guinea from 1959 to 1961, will also be honored. Morrow, member of the Rutgers Class of 1932, was chairman of the foreign language department of University College in the 1960s.

In addition, the display reflects concerns that swept the university in 1963 when Donald Harris, a member of Rutgers' Class of '63, was arrested in Georgia in a civil rights demonstration. His arrest led to student meetings, fund-raising efforts on his behalf on campus, and eventually to a discussion of the issue before the U.S. Senate by New Jersey Senators Clifford Case and Harrison Williams.

The exhibit will remain open until June. Gallery hours are 9 a.m. to 5 p.m. weekdays and 11 a.m. to 5 p.m. Saturdays. For further information, please contact Ruth Simmons, Special Collections and Archives, Rutgers University Library, New Brunswick, NJ 08903, or phone (201) 932-7006.

★★

The Newark Public Library has received a grant from the National Endowment for the Humanities to microfilm the *Newark Evening News* Morgue Collection. For further information, please contact Marilyn R. Kussick, Newark Public Library, 5 Washington Street, Newark, NJ 07101-0630, or phone (201) 733-7393.

(Continued on p. 9)

NEW JERSEY (cont.)

The archival consultation service (CAPES) of the New Jersey Caucus is now up and running. Funded by a grant from the New Jersey Historical Commission, the service is designed to provide consultants who can evaluate the collections of New Jersey agencies to aid these institutions in the preparation of grant applications. The service is free to the requesting agencies. Consultants are paid an honorarium plus travel expenses. The initial grant was for \$3,000 and is renewable.

The program is run by a coordinator who reports to the New Jersey Historical Commission and to the Caucus chair. Lois Densky of the Joint Free Public Library of Morristown and Morristownship was appointed coordinator in December. She is in the process of collecting resumes for potential consultants and will later match these individuals with agencies in need of assistance. New Jersey members of MARAC interested in serving as consultants should send a copy of their resume to Lois.

New Jersey agencies who want information on using the service need to obtain an application from Richard Waldron at the New Jersey Historical Commission.

Members of MARAC from other states who are interested in this new program can obtain copies of the Operational Guidelines and Procedures 1989 and/or a copy of the application for Archival Project Evaluation from Maxine N. Lurie, NJ Caucus Chair, Special Collections and Archives, Rutgers University Libraries, New Brunswick, NJ 08903, or phone (201) 932-7006.

DIRECTOR CHARGED WITH ARSON AT PATERSON MUSEUM

The director of this city's historical museum has been charged with setting a fire that damaged some of its irreplaceable artifacts.

Thomas Peters, 41, who worked at the Paterson Museum for 18 years, surrendered to police Thursday and was charged with aggravated arson. He posted \$5,000 bail and was released.

The Jan. 20 fire started in a hall near a photographic darkroom in the rear of the museum. It spread to two nearby offices and damaged hundreds of photographs, manuscripts and historic documents. Peters' own office sustained smoke and water damage.

Police believe he set the fire to draw attention to the museum.

The converted red-brick mill in the Great Falls historical district has not reopened since the fire. Officials said it sustained \$50,000 damage.



The Newark Public Library has received the papers of Abe and Effa Manley, owners of the Newark Eagle baseball team, from 1936 until the end of the Negro National League in 1948. A Newark developer discovered the files while renovating a home in Newark, and donated the collection to the Library.

The papers, which include player contracts, letters, expense accounts when players were on the road, financial material, and all sorts of baseball memorabilia including one-of-a kind photos, will be the basis for a Black Baseball Archive the Library is developing.

VIRGINIA

The Community History Project of Shenandoah College, the Virginia Commission on the Bicentennial of the United States Constitution, and the Papers of George Washington are planning a conference entitled, "George Washington and the Virginia Backcountry," to be held at Shenandoah College in Winchester, Virginia, on Friday and Saturday, April 21-22, 1989. The conference will examine the impact of Washington's youthful experiences in land surveying, military command, and imperial politics on his later military and political careers. The cultural contrasts of eastern and western Virginia in the eighteenth century will also be addressed. For further information contact Warren Hofstra, Shenandoah College and Conservatory, Winchester, Virginia 22601, or phone (703) 665-4587.

DISASTER NETWORK ESTABLISHED

A Disaster Planning workshop was attended by 68 archivists, librarians, and records administrators from around the state. It was conducted by Lisa Fox of SOLINET and is the first in a series that will deal with disaster planning, disaster response, and preservation. Regional networks were established, and those who participated from each region met to form the Disaster Response Team. A statewide disaster network of these regional teams will also be established.

DELAWARE

The Delaware Caucus of MARAC has published the inaugural issue of *Delaware Archivist*. It will be issued twice a year and is available from Max Yela, Special Collections, University of Delaware Library, Newark, DE 19717-5267.

(Continued on p. 10)

NEW JERSEY (cont.)

The Newark Eagles were organized by the Manleys in 1935 as the Brooklyn Eagles but moved to Newark one year later. The city was a major center of Black baseball and was also a home of the famous Bears of the International League.

Among the better known players on the Eagles were Monte Irvin, Ray Dandridge, future Hall of Famers, as well as players like Larry Doby, Leon Day, and Willie Wells.

The collection has been featured in a Black baseball exhibit, the major Newark Public Library exhibit for Black History Month.

For further information, please contact Marilyn R. Kussick, Newark Public Library, 5 Washington St., Newark NJ 07101-0630, or phone (201) 733-7793.

PENNSYLVANIA

MARAC members Lee Stout (PA State U. Archives) and Jeff Rollison (Chester Co., PA Archives) will participate in a panel discussion on the need for cooperation in Pennsylvania among archivists, historians, museum curators, and historical society agencies to save Pennsylvania's documentary heritage. The panel is part of the upcoming annual conference of the PA Federation of Museums and Historical Organizations to be held in Carlisle, PA on April 6-7.

The Archives and Special Collections Dept. of Franklin and Marshall College (Lancaster, PA) has been awarded a grant of \$10,000 from the L.J. and Mary C. Skaggs Foundation for the conservation treatment of selected 18th and 19th century German-American broadsides. The conservation work will be undertaken by the Center for the Conservation of Art and Historic Artifacts in Philadelphia.

NEW YORK

SALVATION ARMY ARCHIVES TO MOVE

The Salvation Army Archives is planning a move from New York City to the national headquarters in Verona, NJ in 1990. The new facility will have 50% more space and will include movable shelving.

DOCUMENTARY HERITAGE PROGRAM GRANTS

Fifteen historical records programs in New York State have received grants under the new Documentary Heritage Program. They are:

State University of New York Research Foundation, State University of New York at Albany - to identify archival records of selected statewide groups of private citizens that influence public policy.

New York State Social Studies Council, in cooperation with New York State Historical Association and the Capital District Social Studies Council - to guide teachers in the use of historical records to meet curriculum requirements.

Center for Puerto Rican Studies, Hunter College - for a survey to identify archival records in the Puerto Rican community of New York City.

Albany Institute of History and Art - for the establishment of a museum archives.

Robert F. Wagner Labor Archives, New York University Libraries - to process the Jewish Labor Committee collection.

New York Public Library - for a conference to plan for the adequate documentation of the activities of New York State's environmental and ecology organizations.

Onondaga Historical Association, Syracuse - to develop a comprehensive plan for organizing the association's historical records.

Historic Cherry Hill, Albany - to produce and distribute educational packets that document the 1827 murder at Cherry Hill.

Chautauqua Institution, Chautauqua - for an assessment of the records of the institution.

The Juilliard School, New York City - to develop the school's archives.

New York Historical Society, New York City - for organizing the papers of Henry O'Reilly.

Shaker Museum, Old Chatham - for a master plan for the administration of its collection of Shaker culture.

Montefiore Medical Center, New York City - for a development plan for the archives.

Lower Hudson Conference of Historical Agencies and Museums, Elmsford - for the services of an archivist who will help organize their collections.

Buffalo and Erie County Historical Society - to organize, describe and make available local labor and business records.

ROBBER BARONS IN COURT EXHIBIT

The New York Supreme Court Appellate Division, First Department, is the site of an unusual exhibit on "Finance in the Age of the Robber Barons". Located in the ornate lobby of the turn of the century courthouse, the exhibit brings alive the era known as "The Great Barbecue" of unregulated business.

(Continued on p. 12)

PRESERVATION NEWS

TAPPI Paper Preservation Symposium

The 1988 Paper Preservation Symposium was a seminal meeting for librarians, archivists and representatives from the paper industry who gathered in Washington, DC in October to address the problem of deteriorating library and archival collections and to look for solutions. Significantly, the conference was sponsored by the Technical Association for the Pulp and Paper Industry (TAPPI), Process and Product Quality Division. The intent of the formal papers was to address the problem of deteriorating paper, examine the research, and to explore a variety of solutions to the massive preservation problems facing libraries and archives throughout the world. The *Preprints* are available from TAPPI, 1 Dunwoody Park, Atlanta, GA 30338; the *Proceedings* are to be published by TAPPI.

The conference provided the first opportunity for people who are concerned about the preservation of our documentary heritage to sit down with representatives from the paper industry. The production of alkaline paper provides a solution, and it also enables the manufacturers to meet Environmental Protection Agency standards. We learned that there is more alkaline paper available than we had suspected; even the manufacturers were not aware of how many mills have converted to the manufacture of alkaline paper. The dialogue between manufacturer and consumer has begun. It is up to archivists to become engaged to assure that the documents of the future will not suffer the fate of the paper records of the past century.

Conserving and Preserving Materials in Nonbook Formats

The 30th Allerton Institute, sponsored by the Graduate School of Library and Information Science, University of Illinois, held November 6-8, dealt with the problems of preserving materials in non-print formats with state-of-the-art papers from experts in sound recordings, film, video, as well as maps and the realia that can be found in many archival collections.

The *Proceedings* of this highly informative conference will be published; pre-publication price is \$20, from Graduate School of Library and Information Science, 410 David Kinley Hall, 1407 West Gregory Drive, Urbana, IL 61801.



The Association of Research Libraries has developed, with the assistance of the Commission on Preservation and Access and the National Humanities Alliance, a Briefing Package, *Preserving Knowledge: The Case for Alkaline Paper*. The package has been distributed to key people within the scholarly and library community, the publishing and paper manufacturing industries, and state and federal governments, all of whom have roles to play in promoting the use of alkaline paper for books and journals. The Briefing Package is available for \$7 prepaid from the Council on Library Resources, 1527 New Hampshire Ave., N.W., Washington, DC 20036.

Disaster Planning

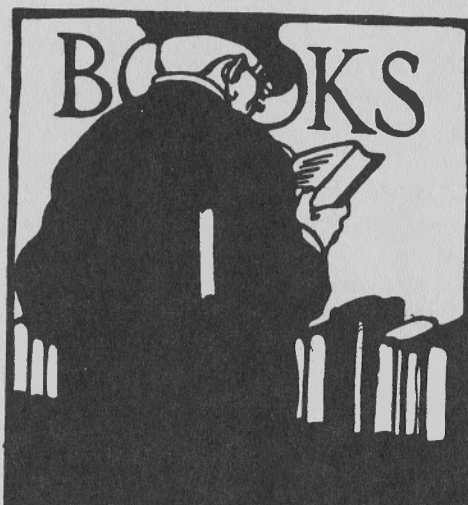
In September 1988 The Northeast Document Conservation Center completed a project to develop a statewide disaster planning pilot program for the New York State Library. The mission of the project was to develop guidelines for writing disaster plans and to conduct workshops to train administrators and technical staff of a broad range of repositories in disaster planning and disaster recovery techniques. There were 68 participants in the project. The New York State Library is now scheduling five additional disaster planning workshops to serve other regions of the state. The guidelines for disaster preparedness are available from the New York State Library: contact Roxane McPeters, 10-C-47 Cultural Education Center, Division of Library Development, New York State Library, Albany, NY 12230.

Supplies/Suppliers

Alko's Art Materials Import has moved to new quarters at 3347 North Clark Street, Chicago, IL 60657.

Light Impressions, 439 Monroe Avenue, Rochester, NY 14607 has issued its Winter 1989 catalogue, filled with products for the preservation and conservation of archival, library and museum materials, and useful information about them.

Elizabeth C. Wendelin has left the Conservation Center for Art and Historic Artifacts, Philadelphia, to begin a private practice in paper conservation. Her address is 95 Macintosh Ct., Horsham, PA 19044.



REFERENCE SHELF

A Guide to Research Collections of Former Members of the United States House of Representatives, 1789-1987. Cynthia Pease Miller, ed. Washington, DC:GPO. 1988.

This volume is the product of a nationwide survey to locate manuscript collections and other research materials relating to former Members of the House of Representatives and contains entries for approximately 3300 Representatives and references from 592 repositories. For additional reference the *Guide* includes mailing addresses of cited repositories, a list of documentary editing projects relating to the history of the federal government, and the names of Representatives whose papers have not been located. The research collections cited contain information on the wide-ranging careers of Members as well as their congressional service, thus becoming an aid to the study of various aspects of local and state history and the diverse contributions of Members before and after congressional service. The *Guide* is available upon request from the Office for the Bicentennial, U.S. House of Representatives, 138 Cannon House Office Building, Washington, DC 20515, (202) 225-1153.

A.B.C.A Publications

The Association of British Columbia Archivists has the following publications available at a cost of \$2 each:

Eso, Elizabeth, *Promotion and Outreach in a Community Archives.*

Isaac, Glen, *The Arrangement, Description, and Appraisal of Archival Map Series.*

Daniells, Laurenda, *Grantmanship and the Archivist.*

Forbes, Jamie, *Records Management and the Trail City Archives.*

Madden, Dennis D. *Offsite Storage at the Nebraska State Archives: Learning by Strategy, Trial, and Error.*

The most recent issue of the *ABCA Newsletter* includes Debra Barr's "The Work Among Us: Creating Archival Programs and Promoting Professionals", v. 14, no. 3 - Winter 1989, p. 7-9.

To order these publications, please write to A.B.C.A. Publications Coordinator, P.O. Box 3859, Main Post Office, Vancouver, B.C. V6B 3Z3.

NEW YORK (cont.)

With material on people ranging from John Jacob Astor to Hetty Green, the display will remind the viewer of recent Wall Street scandals. Many of the artifacts on exhibit, such as miniature tea chests, tobacco pouches and election campaign banners were included as evidence in court proceedings. In addition to the evidence provided by the documents, the captions explain the significance of the cases to the individuals and industries represented. For example, railway magnate James Fisk was murdered in 1871 by his mistress' lover following a successful libel suit. Some documents bring to light previously unknown events, such as a failed arms deal in 1856 as part of an attempt to restore Mexican ex-dictator Santa Anna.

The exhibit, which is open to the public without charge, will continue until mid-May, on Mondays through Fridays, 9 to 5. The location is Madison Avenue and 25th Street, Manhattan.

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PEOPLE

Marilyn H. Pettit has been promoted to Co-Director of the Program in Archival Management and Historical Editing at New York University.

Mary B. Bowling has been named Curator of Manuscripts at the New York Public Library. Previously, she served as Archivist at the Edison National Historic Site.

The New York State Archives has appointed four new staff members. **Robert W. Arnold III**, formerly Executive Director of the Albany County Hall of Records, has been named Chief of the Local Government Records Bureau. **Julie C. Daniels**, formerly of the New York State Office of Parks, Recreation, and Historic Preservation is also working in the Local Government Records Bureau. **Meredith Cherven-Holland**, formerly of the Albany County Hall of Records and the Delaware and Hudson Canal Museum is assisting in the administration of the new Documentary Heritage Program. **Thomas J. Ruller**, formerly of the New York State Library, Alabama Department of Archives and History, and city historian for Gloversville, NY is joining the staff in the State Government Records Division's Bureau of Records Analysis and Disposition.

Thomas Frusciano has been appointed University Archivist at Rutgers University. He is currently serving in the same capacity at New York University.

Louis Manarin, Virginia State Archivist, has been appointed editor of the National Association of Government Archives and Records Administrators' *NAGARA Clearinghouse*.

Allan Kovan of the University of Wisconsin at Milwaukee has taken a position with the National Archives and Records Administration.

H. Thomas Hickerson has been appointed Assistant Director of Olin Library for Rare Books and Manuscripts at Cornell University.

Sally McGill has been named Assistant Curator of Rare Books and Manuscripts at Vassar College Library.

Susan Sherlock, formerly with the Pennsylvania State Archives, has joined the staff of the Salvation Army Archives and Research Center.

David Weinberg, formerly with the Urban Archives Center at Temple University, has been appointed Curator of the Center for the Study of the History of Nursing at the University of Pennsylvania.

Karen D. Stevens has been appointed Manuscript/Archives Librarian at the Academy of Natural Sciences in Philadelphia.

Evelyn Frangakis is Project Director for the New York State Conservation Consultancy, South Salem, NY.

Pearl Holford was appointed Conservation Officer at the Virginia State Library and Archives, Richmond. She was formerly at the Brooklyn Botanical Garden.

Deborah Hess Norris has been appointed Assistant Director of the Winterthur/University of Delaware Program in the Conservation of Historic and Artistic Works.

Project Archivist

*(Specialist II or Specialist I on a training basis)
Temporary through November, 1991*

The Research Libraries of The New York Public Library seek candidates for the position of Project Archivist in the Rare Books, Manuscripts and Archives Section of the Schomburg Center for Research in Black Culture.

Under the direction of the Assistant Chief Librarian for Rare Books, Manuscripts and Archives, will serve as project archivist for the Black Religion Collection Development Project. Responsibilities will include working with a national advisory committee to identify target churches and church-related institutions, and developing and conducting surveys on-site at targeted institutions throughout the country. Master's degree in library science, the social sciences or humanities required; additional graduate degree or formal training in the archives field desirable. Two years of appropriate professional experience required for appointment at the Specialist II level. Substantial knowledge of Black religious history in the United States required.

Salary in the mid-20s. For consideration, please send resume to: **Francine Feuerman, Human Resources Department, The New York Public Library, 8 West 40th St., New York, NY 10018.** Candidates selected for further consideration will be contacted for an interview. Closing date for applications June 7, 1989.



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MUSEUM WORKSHOP PROGRAM AT THE MET

The Metropolitan Museum, under the auspices of The Museum Workshop Program, has organized a three day program scheduled to take place May 17-19, 1989. The workshop will provide guidelines and instruction for the preservation and exhibition of books and manuscripts. Through lecture presentation, discussions, tours of facilities, and hands-on instruction, participants will explore principles and practices for exhibiting books, archives, and ephemera. This program will examine the physical characteristics of books and related matter, with sessions on the methodology of installation, exhibition design, environmental control, and preservation planning, among other concerns. The Museum Workshop Program is designed for staff of museums, historical societies, university galleries, and related institutions. For more information and registration materials, contact Stella Paul, Public Programs, The Metropolitan Museum of Art, Fifth Avenue at 82nd Street, New York, NY 10028, telephone (212) 879-5500, ext. 3645.

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EMPLOYMENT OPPORTUNITIES

ASSOCIATE DIRECTOR, JOINT COLLECTION

Missouri Western Historical Manuscript Collection - State Historical Society of Missouri Manuscripts (St. Louis Campus).

Basic responsibilities: to acquire manuscripts desired by the St. Louis campus and the State Historical Society; to direct the manuscript library on the St. Louis campus; to direct operational, financial and personnel activities of the Joint Collection on the St. Louis campus; and to direct the acquisition, processing and maintenance of the archives of the St. Louis campus. Must have capacity to work effectively with faculty, scholars, students, staff and general public. Supervision received from the director of the Joint Collection.

Qualifications: M.A. degree in history, political science, library science or related field, or an equivalent combination of education and experience. A Ph.D. in history is desirable. Must have at least three years manuscript/archival experience.

Salary Range: \$23,604 - \$26,952. University of Missouri benefits package includes health, dental, life and disability insurance; tax deferred annuity program available.

Application deadline: April 15, 1989. Send application, letter, resume and names and addresses of at least three references to: Dr. James W. Goodrich, Director, Western Historical Manuscript Collection, 2 Elmer Ellis Library, University of Missouri, Columbia, Missouri 65201, an equal opportunity, affirmative action employer.

PROJECT ARCHIVIST

Responsibilities: 1) Become familiar with the history, present archival practices and new government direction of the congregation. 2) Work with leadership of the congregation and archives personnel, 3) Design a centralized archival system consistent with professional standards. It should include recommendations for the following: a) a short and long term records management program, b) environmental control, conservation needs, security, and disaster planning, c) facility needs, 4) Implement the plan for a centralized archival system, 5) Provide appropriate training for personnel, 6) Prepare a project budget, 7) Keep updated records of project-related expenditures.

Reports to: General Superior of the Franciscan Sisters of the Sorrowful Mother

Nature and Scope: A two-year project to design and implement a centralized archival system, consisting of a central archives with branch repositories, for an international religious congregation with headquarters in Rome. Included in the design is the preparation of organizational policies and procedures to ensure systematic acquisition, arrangement, preservation and retrieval of materials in light of the Sisters' new government structure and mission.

Qualifications: MLS or MA with archival certificate from a recognized archival training program. 3 to 5 years of broad range experience, preferably in a religious archives. Good planning and communication skills. The ability to work independently and cooperatively. Some knowledge of automated techniques. Knowledge of German is not necessary but would be helpful. Willingness to travel.

Salary: \$23,000+ a year depending on experience plus standard benefits. Great fringes and opportunities to travel. Exciting and challenging. A great opportunity to create an innovative system.

Send resume and the name/address of three references to: Sister M. Gordiana Ney, SSM, Archivist Search Committee, 9 Pocono Road, Denville, NJ 07834, Applications due on or before April 15, 1989.

HISTORICAL EDITING

Editorial Associate for a research position for historical editing. An M.A. in history and training or experience in archives management are required. A background in business and economic history, 19th-century American social history, or the history of technology is desirable. Responsibilities include organizing, selecting, and indexing documents in the archives at the Edison National Historic Site, West Orange, New Jersey, and preparing the documents for microfilming. Strong analytical, organizational, and writing skills are essential. Appointment is contingent on availability of funding. Deadline 31 May 1989.

Forward cover letter, resume, and the names of three references to:

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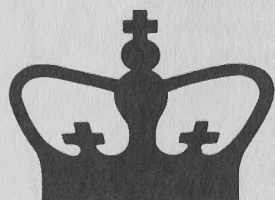
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REFERENCE ARCHIVIST

Archives of the Billy Graham Center, Wheaton College, Wheaton, Illinois.

Responsibilities: include supervising the archival reading room, answering phone and letter reference requests, conducting exit and entrance interviews, leading (in cooperation with other staff) orientation sessions and classes in archival research methods.

Qualifications: archival training at the graduate level; graduate degree in history or a social science; archival experience. Substantial knowledge about one or more areas of the history of nineteenth and twentieth century North American Protestant missions and evangelism very desirable. Please send covering letter, resume, and three references to the Director of Human Resources, Wheaton College, Wheaton, Illinois 60187.

ARCHIVIST / SPECIAL COLLECTIONS LIBRARIAN

Central Connecticut State University

Rank/Salary: Archivist/Special Collections Librarian, \$28,000 to \$34,000 dependent on experience and qualifications.

Responsibilities: To catalog and process, maintain and preserve collections, create exhibits, and organize university archives and Connecticut Polish American Collection.

Qualifications: ALA accredited MLS or equivalent, cataloging experience including use of AACR2 and MARC, two years of responsible archives/special collections experience and effective written and oral communication skills required. Academic library experience, reading knowledge of Polish, supervisory experience and familiarity with preservation techniques preferred.

Contact: Send letter of application and resume with names, addresses and telephone numbers of three references to: Prof. Stan Blejwas, History Dept., Central Connecticut State University, New Britain, CT 06050-4010

Closing Date for Applications: April 28, 1989

Date Position Available: Late May.

SESSION ABSTRACTS

THE WRITER AS QUARRY; THE BIOGRAPHER AS HUNTER

Reported by Pamela Amos

Doris Grumbach, noted author, critic, and educator, discussed the problems inherent in the use of sensitive archival materials. In her dual position as a researcher and a potential research subject, Grumbach presented the conflicting viewpoints each might have regarding the donation and use of personal papers.

Grumbach used her experience as the author of a critical biography of Mary McCarthy to illustrate the difficulties in writing about a living author, including the subject's creation and careful maintenance of a public image that is at odds with her private life. Grumbach also noted that copyright of correspondence belongs to the sender, not recipient.

While doing research about a deceased author, Grumbach learned of the problems in working with materials in public repositories. Her subject, Willa Cather, provided a perfect example of an author determined to thwart her biographers. Cather and her heirs ordered letters destroyed and forbade reproduction and direct quotation. These measures have resulted in inaccurate paraphrasing and further loss of material as almost every institution in which Grumbach has done research has had Cather material stolen. The institutions themselves have hindered researchers by neglecting to cross-reference the Cather material which appears in the papers of other authors.

As an author whose papers are of interest to the public, Grumbach has had to deal with some of the same issues as her subjects. In order to prevent misrepresentation and inaccuracy, Grumbach believes authors have an obligation to make biographical information available to the academic community.

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CURRENT DIRECTIONS IN OPTICAL DISK TECHNOLOGY

Reported by Donna Cassell

William Holmes, Jr., National Archives and Records Administration, explained the history of the Optical Digital Image Storage System (ODISS) project since its inception in 1983. The goals were to determine the feasibility, costs, and benefits; to identify any problems; to estimate the appropriate level of quality control needed; to assess the optimal scanning density; and to gauge public reaction and acceptance. Benefits of the system include the preservation of original materials, compactness of storage, image enhancement, and rapid access.

Joe Price described the Library of Congress' optical disk project which ended in September. The objective was to evaluate the use of this technology for information preservation and management and to determine if the system could be put to wider use in the future. The materials included both conventionally printed textual items and non-print items. The project demonstrated how disks can help preserve library materials and improve library research. Benefits included high storage density, timely access, and preservation.

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STEERING COMMITTEE

Washington, DC
13 February 1989

ATTENDING: Karen Paul, Martha Slotten, Denis Sennet S.A., Debra Basham, Max Yela, David Carmichael, Tom Wilsted, Karl Niederer, Kathleen Roe, Nancy McGovern, Diana Lachatanere, Ron Becker, Maxine Lurie, C. David Anderson, Charlotte B. Brown, Jodi Koste, Gregg Kimball, Lauren Brown, Jackie Goggin.

VICE CHAIRPERSON'S REPORT: Martha Slotten reported on future meetings and dates. We need sites from Fall of 1990 on.

SECRETARY'S REPORT: There are currently 935 members. Denis Sennett S.A. reported that many members of MARAC have not paid their dues and sought advice as to whether they should be dropped or sent another dues notice. It was decided that each state representative would contact the delinquent people in their area.

Denis reported that membership was generally against first class postage for mailings of the newsletter.

TREASURER'S REPORT: We had to purchase insurance for the Albany meeting at the price of \$300.00. The meeting coordination committee was asked to look into the feasibility of insurance for future meetings. Greg Hunter's report is attached.

NOMINATING COMMITTEE: A list of candidates was presented and accepted.

CUSTER AWARD: Jackie Goggin presented some changes in the guidelines. These were approved along with the increase in money which will be necessary to make two awards each year. It was also decided that anyone may make multiple submissions. The proposal will be included in the manual.

PUBLICATIONS SECRETARY: Karen Paul introduced two proposals: one from the University of Virginia and the other one from Alan Lewis of NYC. Each proposal had parts which meet some of the needs of this position, but which also contained tasks which the proposers could not do. It was moved to approve the proposal of the University of Virginia with a suggested figure of no more than \$1,000.00 to carry out the distribution work and the maintenance of the mailing lists.

(Continued on p. 18)

(Continued from p. 17)

NOMINATING COMMITTEE: Karl Niederer presented the following constitutional amendment for vote at the Spring 1989 business meeting:

CONSTITUTIONAL AMENDMENT

Pursuant to Section 8 of the MARAC Constitution, the text of a proposed amendment to the Constitution is hereby presented to the membership at least thirty (30) days before the spring 1989 business meeting in Albany. Deleted language appears in bold type and double brackets, **[[thus]]**. Added language appears underscored, thus.

Section 4. Officers and Steering Committee

The officers of the Conference shall be Chair, Vice Chair, Secretary and Treasurer. The Steering Committee shall consist of the officers, one (1) State Representative from each state represented by the Conference and the District of Columbia and four (4) Members-at-Large. **[[Steering Committee members shall be elected at large and shall serve for two (2) year terms, except those elected to fill one-year vacancies.]]** Conference officers and Members-at-Large shall be elected at large, while individual State Representatives shall be elected only by the members of the respective state and district caucuses. For purposes of elections, each member shall designate his/her primary state caucus affiliation, and shall vote for State Representative candidates only from that state. Steering Committee members shall serve for two (2) year terms, except those elected to fill one-year vacancies.

Statement of Purpose

The purpose of the proposed amendment is to allow State Representatives to be elected exclusively by their state/district caucuses. Under the present Constitution, MARAC members may vote for State Representative candidates in all seven member states and the District of Columbia. As State Representatives also serve as caucus chairpersons in most cases, this amendment would ensure that the persons elected to serve are the ones desired by the majority of voting members in each caucus.

Several bylaws changes were also proposed to reflect the amendment and rename the committee the Nominations and Elections Committee.

PUBLICATIONS COMMITTEE: Nancy McGovern reported for Don Harrison.

20TH ANNIVERSARY ISSUE: Bruce Ambacher has asked for input regarding the issues for this commemorative book.

AWARDS COMMITTEE: Robert Morris submitted a list of recipients for 1989. The Steering Committee voted unanimously to accept the decisions of the Awards Committee.

MEMBERSHIP COMMITTEE: Michele Pacifico submitted to the Steering Committee the new text for the membership brochure, which was approved and will be published.

NEWSLETTER: Ron Becker spoke on the newsletter and also received many compliments on its content. Because of increased printing costs it will be necessary to budget more money for next year.

ELECTRONIC MAILING ADDRESSES AND FAX NUMBERS: Charlotte Brown moved that the membership committee ask for and include in the new "data bank", Electronic Mailing List Numbers and Fax Numbers. Passed.

CERTIFICATION-EDUCATION/OUTREACH: The following resolution was approved:

Whereas, the Education/Outreach Committee of MARAC has requested permission from the Steering Committee to approach the Interim Certification Board of SAA about using semi-annual MARAC meetings as testing sites, and

Whereas, the membership of MARAC has, by a resolution adopted on April 30, 1988, declared its opposition to the SAA plan for certification, and

Whereas, the SAA plan for certification testing cannot take effect until such time as an Academy of Certified Archivists is established for the administration of the said testing, and

Whereas, it is impossible to determine when, if ever, the said Academy of Certified Archivists will be established, and

Whereas, the Steering Committee finds the request of the Education/Outreach Committee to sponsor certification testing to be inappropriate and contrary to the will of the general membership of MARAC, and

Whereas, the Steering Committee considers the request of the Education/Outreach Committee to sponsor certification testing as premature because no such testing program now exists or may ever come into existence,

Now Therefore, BE IT RESOLVED that the Steering Committee disapproves the request of the Education/Outreach Committee to contact SAA concerning MARAC sponsorship of certification testing, until such time as a certification testing program comes into existence.

NEXT MEETING: Albany, NY; 4 May 1989.

**MID-ATLANTIC REGIONAL ARCHIVES CONFERENCE
TREASURER'S REPORT, 1988/89 FISCAL YEAR
THIRD QUARTER - DECEMBER 1, 1988 - FEBRUARY 28, 1989**

Item	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Budget %
Income							
Membership Dues	9,000.00	306.00	2,793.50	4,604.00		7,703.50	85.59
Publication Sales	250.00	0.00	444.00	188.40		632.40	252.96
Publ. Advertising	500.00	652.00	350.00	330.00		1,332.00	266.40
Bank Interest & Credits	1,100.00	124.71	104.49	837.28		1,066.48	96.95
Conferences	5,000.00	40.00	5,704.91	0.00		5,744.91	114.90
Misc. Income	100.00	0.00	0.00	0.00		0.00	0.00
	<u>15,950.00</u>	<u>1,122.71</u>	<u>9,396.90</u>	<u>5,959.68</u>		<u>16,479.29</u>	<u>103.32</u>
Expenses							
Admin. & General	1,070.00	203.43	101.20	64.69		369.32	34.52
Membership	2,250.00	236.30	425.11	481.00		1,142.41	50.77
Committees	3,750.00	631.18	399.92	783.00		1,814.10	48.38
Conferences	1,000.00	1,017.40	32.40	1,015.02		2,064.82	206.48
Publications	7,600.00	4,522.97	4,850.39	2,284.53		11,657.89	153.39
Awards	200.00	0.00	0.00	100.00		100.00	50.00
	<u>15,870.00</u>	<u>6,611.28</u>	<u>5,809.02</u>	<u>4,728.24</u>		<u>17,148.54</u>	<u>108.06</u>
		Fund		Opening	Credits	Debits	Closing
Summary							
Opening Balance	18,982.47						
Income	5,959.68		Current	1,099.31	5,959.68	4,728.24	2,330.75
Expenses	4,728.24		Endowed	3,000.00	0.00	0.00	3,000.00
			Reserve	14,883.16	0.00	0.00	14,883.16
Closing Balance	<u>20,213.91</u>		Surplus	0.00	0.00	0.00	0.00
				<u>18,982.47</u>	<u>5,959.68</u>	<u>4,728.24</u>	<u>20,213.91</u>
Checking	1,204.80						
Money Market	8,093.00						
Certif. of Deposit	10,916.11						
	<u>20,213.91</u>						

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The *mid-atlantic archivist* (*maa*) is the quarterly newsletter of the Mid-Atlantic Archives Conference (MARAC). MARAC membership includes all interested individuals who live and work in the seven states of New York, New Jersey, Pennsylvania, Maryland, Delaware, Virginia, and West Virginia; and the District of Columbia. MARAC seeks to promote the professional welfare of its members, to effect cooperation amongst individuals concerned with the documentation of the human experience, to enhance the exchange of information between colleagues working in the immediate regional area, to improve the professional competence of archivists, curators of textual, audiovisual and related special research collections, and records managers, and to encourage professional involvement of persons actively engaged in the preservation and use of all types of historical research materials. Individual yearly membership dues are \$10.00. The dues year is from October 1 through September 30. Membership is not open to institutions, but institutions may purchase yearly subscriptions to

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Constitutional Issues and Archives

Mary Boccaccio, ed.

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